

**COUNTY OF RIVERSIDE PURCHASING AND FLEET SERVICES
PUBLIC WORKS (Projects Under \$25,000)**

Bid Submission Address:
Purchasing and Fleet Services
3450 14th St. Suite 420
Riverside, CA 92501
Telephone: (951) 486-3233
Return bid to address above:

Request for Bids # WMARC-437A

Bid Issue Date: 4/18/2023
Job Walk Date: 5/3/2023
Bid Closing Date: 5/10/2023
on or before 1:30 P.M. Pacific Time

**PUBLIC WORKS
NOTICE INVITING BIDS**

1. The **COUNTY OF RIVERSIDE**, herein called County, invites sealed bids for: The Purchase and Installation of one (1) Steel 30'x30'x12' Canopy at the Badlands Sanitary Landfill.

The Contractor shall furnish all labor, materials, parts, equipment, tools, supervision, services, transportation, waste disposal, facilities and other required items necessary to complete the following work in strict accordance with all of the Contract Documents:

SITE: Badlands Sanitary landfill
31125 Ironwood Avenue
Moreno Valley, CA 92555

ESTIMATED PROJECT COST: \$ 25,000.00

2. **CONTRACT DOCUMENTS** - Each bid shall be in accordance with all of the Contract Documents.
- a. **DRAWINGS:** The following drawings and plans are applicable to this project and made part of the Contract Documents: Badlands Site Map attached as Attachment C.
- b. **GENERAL CONDITIONS:** The General Conditions applicable to the work are included in this RFB as Attachment B.
- c. **PURCHASING WEBSITE:** Addenda, registration and other information related to the RFB are available at www.purchasing.co.riverside.ca.us
3. **LICENSE REQUIRED** - The following license(s) is required for this project: **B - General Building**
4. Any contact with County personnel regarding this procurement, other than the Purchasing Procurement Contract Specialist identified in this RFB, may result in disqualification of your bid.
5. **TIMELINES** -

1. Release of Request for Bids:	Date: April 18, 2023
2. Mandatory Bidder Conference: Attendees more than five minutes late will not be allowed to attend. Bids will not be accepted from bidders that did not attend the mandatory bidder conference.	Date: May 3, 2023 Time: 10:00 a.m. Location: Contractors shall meet within the parking area of the Badlands Landfill, located at 31125 Ironwood Ave Moreno Valley, CA 92555
3. Deadline For Submission of Questions: Submit via Email to: Depnolen@rivco.org It is the responsibility of the bidder to confirm transmission of correspondence.	Date: May 5, 2023 Time: 1:30 p.m. Must be in the form of an Email
4. Deadline For Bids:	Date: May 10, 2023 on or before 1:30 PM Pacific time

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1. **BID SUBMITTAL** - All bids must be submitted on the Bid Forms (pages 4 through 8). The bid shall be delivered (no e-mail delivery) to County Purchasing and Fleet Services at the address stated below on or before 1:30 p.m. on the closing date. The RFB number, title, and closing date and time shall appear on both the envelope and the bid cover sheet. Under no circumstances will a bid be accepted after the closing date and time.

BIDS SHALL BE DELIVERED TO:

COUNTY OF RIVERSIDE
PURCHASING AND FLEET SERVICES
3450 14TH ST. SUITE 420
RIVERSIDE, CA 92501

2. **UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT** - The County has adopted the Uniform Public Construction Cost Accounting Act (Public Contract Code Section 22000 et seq.) pursuant to County Ordinance No. 757. The County through its Purchasing Agent may bid and award a contract pursuant to the procedures stated in the Act. The Purchasing Agent's current maximum authority under the Act is \$175,000 for a single contract. All applicable public works requirements still apply.
3. **PREVAILING WAGES AND LABOR CODE REQUIREMENTS** –
This is a public works project subject to compliance monitoring and enforcement by the California Department of Industrial Relations. The awarded bidder shall comply with all applicable provisions of the California State Labor Code regarding prevailing wages, Department of Industrial Relations Division of Apprenticeship Standards Labor and other requirements, including but not limited to Labor Code Sections 1771.4, 1773.1, 1774, 1775 and 1776.

County Purchasing and Fleet Services has obtained the most recent determination of general prevailing rates of per diem wages applicable to the work, and for holiday and overtime work, including employer payments for health and welfare, pension, vacation, and similar purposes; and this will be made available to any bidder upon request. This information can also be obtained at the California State Department of Industrial Relations, 464 West Fourth St., San Bernardino.

The awarded bidder shall post job site notices as prescribed by regulation. Contractor or subcontractor shall furnish records specified in Labor Code Section 1776 to the Labor Commissioner.

Pursuant to Labor Code Section 1771.1, any contractor submitting a bid, or subcontractor listed on the Bid Form, must be currently registered with the Department of Industrial Relations and qualified to perform public work pursuant to Labor Code Section 1725.5. No contractor or subcontractor will be awarded without proof of current D.I.R. registration.

4. The awarded bidder must hold the required California license, in good standing with the Contractor State License Board, at the time of submitting its bid and continuously thereafter until project completion. A subcontractor may possess the required license only if allowed by applicable law. Licensure statements are made under penalty of perjury.

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5. The awarded bidder will be required to furnish performance and payment bonds and insurance documents in accordance with the requirements stated in this RFB.

INSTRUCTIONS TO BIDDERS

1. **CONTRACTOR REGISTRATION** – The *awarded bidder shall register all of its current information with the County's online database* at www.purchasing.co.riverside.ca.us, including W-9 and IRS 147C forms; or update its information if already registered. It is suggested that all bidders register in the County database so their information will be available for future consideration.
2. **PRICES/NOTATIONS** - All prices/notations must be typewritten or written in ink. No erasures permitted. Mistakes shall be crossed out, corrections made adjacent and initialed by person signing document. Each item shall be bid separately. All signatures must be by an authorized representative of bidder.
3. **PRICING/TERMS/TAX** - All pricing shall be bid F.O.B. destination, including applicable tax, permits, and licenses. The County pays California sales tax and is exempt from Federal excise tax. The Contractor shall pay all taxes related to the work. In the event of an extension error, the unit price shall prevail.
4. **ADDENDA TO RFB** - The County reserves the right to issue such addenda to the RFB as it may desire at any time prior to the time for receiving bids. The number and date of each addendum shall be listed on each bid in the space provided.
5. **COUNTY RESERVATION OF RIGHTS** - The County reserves the right to reject any or all bids, to waive any discrepancy, technicality or informalities in a bid or in the bidding process, and to make the award in any manner determined by the County to be most advantageous to the County.
6. **WITHDRAWAL OF BID** - A bid may be withdrawn only prior to the bid closing date and time. No bidder may withdraw or modify its bid for a period of sixty (60) calendar days after the bid closing date.
7. **INTERPRETATION OF THE BID DOCUMENTS** - Discrepancies in and omissions from any of the Contract Documents, questions as to their meaning or uncertainties that might cause disputes, shall immediately be brought to the attention of the County by the bidder. Any interpretation of the terms of the Contract Documents will be made only by written addenda issued by the County and available at www.purchasing.co.riverside.ca.us. The County will not be responsible for any other explanations or interpretations.
8. **ADDITIONAL INFORMATION** – Prior to award, the County reserves the right to require additional information from a bidder, including but not limited to information regarding the bidder's financial responsibility or other information the County determines is necessary to ascertain whether the bid is in fact the lowest responsible and responsive bid submitted
9. **AWARD OF CONTRACT** - The bid shall be awarded upon issuance of a County purchase order, which shall include the Contract Documents by reference or attachment.

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BID FORM

Page 1 of 4

The bidder, having carefully examined the proposed site and all of the Contract Documents, proposes and agrees to furnish all tools, equipment, services, apparatus, facilities, transportation, labor and materials necessary to complete the project as outlined in this RFB in strict conformity with all of the Contract Documents.

The bidder acknowledges receipt of the following addenda:

Addendum No. _____ Date: _____
Addendum No. _____ Date: _____
Addendum No. _____ Date: _____

BID SUMMARY

Item No.	Description	Total Amount
1.	Materials	\$
2.	CA Sale Tax (Moreno Valley @ 7.75% of Material Cost)	\$
3.	Labor	\$
4.	Rental Equipment (if applicable)	\$
5.	Freight/Shipping (if applicable)	\$
6.	Other	\$
7.	BASE BID TOTAL (Items 1-6)	\$
8.	10% Contingency (shall be applied towards the total of Items 1 – 6)	\$
Total including Contingency (Items 7-8)		\$

The following percentage information must also be provided for the Base Bid (though it will not be used in awarding the contract):

Labor: _____% Materials: _____% Other: _____% All three must total 100%.

PAYMENT TERMS

Check one:

_____ Lump sum payment at project completion

_____ Progress payments (as stated in General Conditions)

If prompt payment discount offered (for example, 1% Net 15) please describe: _____

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LIQUIDATED DAMAGES - It is agreed that time is of the essence for completion of this work. Therefore, the parties agree the awarded bidder (Contractor) shall pay to the County, as fixed and liquidated damages, and not as penalty, a dollar sum in the amount of **\$500.00** per day for each calendar day beyond the allowed time stated in the Contract Documents after which the work is completed.

TIME FOR COMPLETION - The work shall be commenced on a date to be specified in the Agreement from the County and shall be completed within or up to thirty (30) days or per construction schedule following the date specified in County's Agreement.

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BID FORM
Page 2 of 4

DESIGNATION OF SUBCONTRACTORS

In compliance with Section 4104 of the California Public Contract Code, the following is a complete list of each subcontractor who will perform work or labor or render service in or about the project in the amount in excess of ½ of 1% of the total bid.

<u>PORTION OF THE WORK</u>	<u>SUBCONTRACTOR</u>	<u>LICENSE AND D.I.R. NUMBERS</u>	<u>% AMOUNT</u>

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Page 3 of 4

AWARD OF CONTRACT

The bidder understands that a contract is formed upon the acceptance of its bid by the County. The bidder agrees it will promptly execute and deliver to County the Agreement together with the required insurance documents.

Name of Bidder:

Type of Organization:

Signature:

Name and Title:

Address of Bidder:

Telephone No.:

Email:

Contractor's License No.:

Classification:

Expires:

DIR Registration No.:

Expires:

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Page 4 of 4

TO BE SUBMITTED WITH BID
NON-COLLUSION DECLARATION
_(Public Contract Code Section 7106)

The undersigned declares:

I am the _____ of _____, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder.

All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted its bid price of any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on _____ [date], at _____ [city], _____ [State].

[Signature of Declarant]

[Printed Name of Person Signing]

[Name of Bidder]

[Office or Title]

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AGREEMENT
Page 1 of 2

THIS AGREEMENT, entered into this _____ day of _____, 2023, by and between _____, hereinafter called the "Contractor," and the County of Riverside, hereinafter called "County."

The parties mutually agree as follows:

CONTRACT DOCUMENTS: The complete contract includes all of the Contract Documents which are intended to be complimentary.

The Contract Documents include: Notice Inviting Bids; Instructions to Bidders; Bid Form; the Request for Bids ("RFB"), including Attachment A and Attachment B, any addenda or other documents attached to or incorporated into the RFB; this Agreement; all applicable plans, specifications and drawings/maps; and approved change orders.

STATEMENT OF WORK: The Contractor agrees to furnish all labor, materials, parts, equipment, tools, supervision, services, transportation, waste disposal, facilities and other required items necessary to complete Purchase and Installation of one (1) Steel 30'x30'x12' Canopy at the Badlands Sanitary Landfill, in strict accordance with all of the Contract Documents.

TIME FOR COMPLETION: The work shall be commenced on a date to be specified in a written order from the County and shall be completed within thirty (30) days following the date specified in County's written order.

COMPENSATION TO BE PAID TO CONTRACTOR: The County agrees to pay and the Contractor agrees to accept in full consideration for the performance of all the work the sum of; _____ \$(_____).

Pursuant to Labor Code Section 1861, the Contractor gives the following certification: "I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for worker's compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of work of this contract."

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AGREEMENT FORM

Page 2 of 2

Contractor's legal type of organization: _____

List names of all persons who have authority to bind the Contractor:

AGREED:

Firm Name:			
Address:			
Contractor's License No.		Expires:	
DIR Registration No:			
Signature:	Date:		
Name and Title:			

COUNTY OF RIVERSIDE

Signature: _____

Name and Title: _____

Date: _____

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ATTACHMENT A

Scope of Work

1. Contractor shall furnish all parts, labor, materials, tools, rental equipment, disposal, transportation, and supervision necessary to design, engineer, deliver, prepare site, and install one Steel 30' x 30' x 12' canopy, complying with the requirements of this specification.

2. This Specification includes the following:
 - a. Steel structure
 - b. Vertical roof
 - c. 14-Gauge- 2" x 3" Framing
 - d. 29-Gauge Paneling
 - e. 30' Wide x 30' Long (30' base rail)
 - f. 12' Leg Height
 - g. 2 Side Panels (Right:Left)- 9' of clearance
 - h. 4 diagonal braces (Kickers) included and required
 - i. Front/Back Open
 - j. 8 Ground Anchors
 - k. Color of all roof and side panels should be: *Medium to light shade of brown (color swatch should be provide by Contractor for review and approval prior to manufacturing.*
 - l. Must be designed to meet wind speed of 110 mph

3. Submittals
 - A. Structural Analysis
The Contractor shall submit for approval, a report prior to manufacturing and installation that shall include, but not limited to:
 - a. Structural design calculations and results of structural analysis for the construction of the canopy structure.
 - b. Structural design calculations shall include Site specific wind load calculation that meet Design Wind Speed of 110 mph in accordance with Table R301.2 (1) of the City of Moreno Valley Climate and Geographic Design Criteria:
<https://moval.gov/cdd/pdfs/Ordinance962.pdf>.
 - c. This report shall be prepared, signed, and stamped by a California Registered Structural Engineer.

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4. Quality Assurance

- A. The Contractor shall use an adequate number of skilled workmen who are thoroughly trained and experienced in the necessary craft and who are completely familiar with the specified requirements and the methods needed for proper performance of all work contained in these specifications.
- B. Contractor shall provide new materials consisting of the highest quality and workmanship in every detail.
- C. The Contractor shall be solely and completely responsible for the condition of the premises on which the work is performed, and for safety of all persons and property on the site during performance of the contract. This requirement shall not be limited to normal working hours but shall apply continuously throughout the project.

5. Clean-up

- A. The work area shall be kept clean at all times during construction. Protect floors and all adjacent surfaces by use of drop cloths and other means. All cutting, dust, and other debris shall be removed periodically during the workday so as not to be tracked into other areas of the building or create a hazard to foot traffic. At the end of the workday all unused materials shall be stacked in a neat and orderly manner and located in an area designated by the County Project Manager out of the path of others, unless otherwise specified in writing. The County Project Manager can at any time stop the job for any condition that he/ she may deem unsafe.

6. Warranty

- A. Labor shall be one (1) year and parts a minimum of three (3) years. Contractor must resolve warranty issues with 10 working days of notice from RCDWR representatives.

7. Additional requirements:

- A. Contractor must perform all work in strict accordance with all applicable Federal, State and Local building codes and requirements to ensure the project meets County design, intent, and performance requirements.
- C. Contractor shall comply with all Federal, State and Local, rules and regulations that in any manner affect the work. Special attention is called, but not limited to, the Local environmental ordinances. Ignorance on the part of the bidder will in no way relieve him/her from responsibility of compliance with all said laws, ordinances, rules and regulations.
- D. All work to be performed during regular business hours (6:00 am to 4:30 pm Monday through Saturday).

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-
- E. Certified Payroll is required on this project. See Form 116-222 Public Works General Conditions.
 - F. This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations. Pursuant to Labor Code section 1771.1, any contractor bidding, or subcontractor to be listed on a bid proposal subject to Public Contract Code section 4104, must be currently registered with the Department of Industrial Relations, pursuant to Labor Code Section 1725.5. No contractor or subcontractor may be awarded without proof of current registration, to perform public works.
 - G. Check in at fee booth upon arrival and departure; no smoking while onsite; safety vests are required to be worn at all times; and all workers are required to stay near installation site to not interfere with other operations.

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ATTACHMENT B

116-222 General Conditions – Public Works over \$25K are applicable to this project. The terms and conditions document can be found online at the County of Riverside Purchasing and Fleet website for terms: <http://www.purchasing.co.riverside.ca.us/Terms.aspx>

Click on the link for the document number / title referenced above.

ATTACHMENT C
BADLANDS SITE MAP

(Please refer to the attached pdf of the same name.)