

**COUNTY OF RIVERSIDE PURCHASING AND FLEET SERVICES
PUBLIC WORKS (Projects Over \$25,000)**

Bid Submission Address:

Purchasing and Fleet Services
3450 14th St. Suite #300
Riverside, CA 92501
Telephone: (951) 955-6948

Return bid to address above:

Request for Bids # FMARC-312

Bid Issue Date: 09/13/2023
Job Walk Date: 09/20/2023
Bid Closing Date: 10/05/2023
on or before 1:30 P.M. Pacific Time

**PUBLIC WORKS
NOTICE INVITING BIDS**

1. The **COUNTY OF RIVERSIDE**, herein called County, invites sealed bids for:
**Riverside County Health Administration Building
LED lighting replacement**

The Contractor shall furnish all labor, materials, parts, equipment, tools, supervision, services, transportation, waste disposal, facilities and other required items necessary to complete the following work in strict accordance with all of the Contract Documents:

SITE: Riverside County Health Administration Building RV0922
4065 County Circle Dr.
Riverside, CA 92503

ESTIMATED PROJECT COST: \$ 100,000.00

2. **BID DOCUMENTS**

- a. **DRAWINGS:** The following drawings and plans are applicable to this project and made part of the Request for Bid.

Drawings: The four (4) page drawing attachment C (Site Plan – RV0922 County Circle Dr.) also made available on Purchasing’s website free of charge: www.purchasing.co.riverside.ca.us

- i. The drawings will not be distributed at the mandatory bidder’s conference.

- b. **GENERAL CONDITIONS:** The General Conditions applicable to the work are included in this Request for Bid as Attachment B.

- b. **PURCHASING WEBSITE:** All information related to the RFB are available on Purchasing’s website www.purchasing.co.riverside.ca.us on the Open Bids Page for **(Public Works under \$200,000)** free of charge.

3. **LICENSE REQUIRED** - The following license is required for this project: General Building Contractor and/ or Electrical C-10.

4. Any contact with County personnel regarding this procurement, other than the Purchasing Procurement Contract Specialist identified in this RFB, may result in disqualification of your bid.

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5. TIMELINES -

1. Release of Request for Bids:	<u>Date:</u> September 13, 2023
2. Mandatory Bidder Conference: Bids will not be accepted from bidders that did not attend the mandatory bidder conference. Any issues or concerns getting to the bidders conference please notify Misty Alderaan Cell#:(951) 441-7701	<u>Date:</u> September 20, 2023 <u>Time:</u> 10:00 a.m. Location: (meet at the entrance of the Health Administration Building located at 4065 County Circle Dr. Riverside, CA 92503 Misty Alderaan, PCS Cell#:(951) 441-7701
3. Deadline For Submission Of Questions: Email: maalderaan@rivco.org It is the responsibility of the bidder to confirm transmission of correspondence.	<u>Date:</u> September 26, 2023 <u>Time:</u> No later than 1:30 p.m. Must be in the form of an Email
4. Deadline For Bids:	<u>Date:</u> October 5, 2023, on or before 1:30 PM Pacific time

6. BID SUBMITTAL - All vendors must submit the following required documents:

- Bid Form (Pages 5-10; completed and signed)
- Formal Quote on Company Letterhead
- Bid Bond (certified)
- Specialized Certifications
- Current updated Insurance Documents

The bid shall be delivered to the front receptionist desk at **3450 14th Street, Riverside, CA 92501, on or before 1:30 p.m. Pacific Standard Time** on the closing date referenced in Timeline above. The following information shall appear on both the envelope and the bid cover sheet on the packet:

- RFB number
- RFB Title
- Assigned PCS for this RFB: **Attn: Misty Alderaan, PCS**
- Closing date and time.

Under no circumstances shall a bid be accepted after the closing date and time.

7. UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT - The County has adopted the Uniform Public Construction Cost Accounting Act (Public Contract Code Section 22000 et seq.) pursuant to County Ordinance No. 757. The County through its Purchasing Agent may bid and award a contract pursuant to the procedures stated in the Act. The Purchasing Agent's current maximum authority under the Act is \$200,000 for a single contract. All applicable public works requirements still apply.

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8. PREVAILING WAGES AND LABOR CODE REQUIREMENTS –

This is a public works project subject to compliance monitoring and enforcement by the California Department of Industrial Relations. The awarded bidder shall comply with all applicable provisions of the California State Labor Code regarding prevailing wages, Department of Industrial Relations Division of Apprenticeship Standards Labor and other requirements, including but not limited to Labor Code Sections 1771.4, 1773.1, 1774, 1775 and 1776.

County Purchasing and Fleet Services has obtained the most recent determination of general prevailing rates of per diem wages applicable to the work, and for holiday and overtime work, including employer payments for health and welfare, pension, vacation, and similar purposes; and this will be made available to any bidder upon request. This information can also be obtained at the California State Department of Industrial Relations, 464 West Fourth St., San Bernardino.

The awarded bidder shall post job site notices as prescribed by regulation. Contractor or subcontractor shall furnish records specified in Labor Code Section 1776 to the Labor Commissioner.

Pursuant to Labor Code Section 1771.1, any contractor submitting a bid, or subcontractor listed on the Bid Form, must be currently registered with the Department of Industrial Relations and qualified to perform public work pursuant to Labor Code Section 1725.5. No contractor or subcontractor will be awarded without proof of current D.I.R. registration.

9. The awarded bidder must hold the required California license, in good standing with the Contractor State License Board, at the time of submitting its bid and continuously thereafter until project completion. A subcontractor may possess the required license only if allowed by applicable law. Licensure statements are made under penalty of perjury.
10. The awarded bidder will be required to furnish performance and payment bonds and insurance documents in accordance with the requirements stated in this RFB.

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INSTRUCTIONS TO BIDDERS

1. **CONTRACTOR REGISTRATION** – The awarded bidder shall register all of its current information with the County’s online database at www.purchasing.co.riverside.ca.us, including W-9 and IRS 147C forms; or update its information if already registered. It is suggested that all bidders register in the County database so their information will be available for future consideration.
2. **PRICES/NOTATIONS** - All prices/notations must be typewritten or written in ink. No erasures permitted. Mistakes shall be crossed out, corrections made adjacent and initialed by person signing document. Each item shall be bid separately. All signatures must be by an authorized representative of bidder.
3. **PRICING/TERMS/TAX** - All pricing shall be bid F.O.B. destination, including applicable tax, permits, and licenses. The County pays California sales tax and is exempt from Federal excise tax. The Contractor shall pay all taxes related to the work. In the event of an extension error, the unit price shall prevail.
4. **ADDENDA TO RFB** - The County reserves the right to issue such addenda to the RFB as it may desire at any time prior to the time for receiving bids. The number and date of each addendum shall be listed on each bid in the space provided.
5. **COUNTY RESERVATION OF RIGHTS** - The County reserves the right to reject any or all bids, to waive any discrepancy, technicality or informalities in a bid or in the bidding process, and to make the award in any manner determined by the County to be most advantageous to the County.
6. **WITHDRAWAL OF BID** - A bid may be withdrawn only prior to the bid closing date and time. No bidder may withdraw or modify its bid for a period of sixty (60) calendar days after the bid closing date.
7. **INTERPRETATION OF THE BID DOCUMENTS** - Discrepancies in and omissions from any of the Contract Documents, questions as to their meaning or uncertainties that might cause disputes, shall immediately be brought to the attention of the County by the bidder. Any interpretation of the terms of the Contract Documents will be made only by written addenda issued by the County and available at www.purchasing.co.riverside.ca.us. The County will not be responsible for any other explanations or interpretations.
8. **ADDITIONAL INFORMATION** – Prior to award, the County reserves the right to require additional information from a bidder, including but not limited to information regarding the bidder’s financial responsibility or other information the County determines is necessary to ascertain whether the bid is in fact the lowest responsible and responsive bid submitted
9. **AWARD OF CONTRACT** - The bid shall be awarded upon issuance of a County purchase order, which shall include the Contract Documents by reference or attachment.

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BID FORM

The bidder, having carefully examined the proposed site and all of the Contract Documents, proposes and agrees to furnish all tools, equipment, services, apparatus, facilities, transportation, labor and materials necessary to complete the project as outlined in this RFB in strict conformity with all of the Contract Documents.

The bidder acknowledges receipt of the following addenda:

Addendum No. _____ Date: _____
Addendum No. _____ Date: _____
Addendum No. _____ Date: _____

**BID SUMMARY
(EXAMPLE BELOW)**

Item	Description	Quantity	Unit	Unit Price	Amount
Item No.	Description				Total Amount
1.	Materials				
2.	CA Sale Tax (Riverside) (@ 8.75% of Material Cost)				
3.	Labor				
4.	Rental Equipment (if applicable)				
5.	Freight (if applicable)				
6.	Bid Bond				
7.	Payment and Performance Bond				
8.	Contingency (10%)				

BASE BID

The undersigned agrees to perform all work required for this project for the sum of: \$ _____
(List sum of items 1 through 8)

First Floor- 3 offices

Item	Description	Quantity	Unit Price	Amount
1.	Leave Light Fixtures, but take out All hardware & install 6 retrofit LED Light fixtures (MUST BE MODEL: 2VTL4RT30LADPEZ1LP840)	6	\$ _____	\$ _____

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Lithonia 2x4 LED troffer Retrofit 3000
Lumen 4000K 120-277V dimmable

2. Remove existing Light switch & Install dimmer to include flex line from switch to LED dimming driver (SPODMRD EZ IV)	3	\$ _____	\$ _____
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Second Floor-219 (B) (C) (D)

Item	Description	Quantity	Unit Price	Amount
3.	Leave Light Fixtures, but take out All hardware & install 120 retrofit LED Light fixtures (MUST BE MODEL: 2VTL4RT30LADPEZ1LP840) Lithonia 2x4 LED troffer Retrofit 3000 Lumen 4000K 120-277V dimmable	120	\$ _____	\$ _____
4.	Remove existing Light switch & Install dimmer to include flex line from switch to LED dimming driver (SPODMRD EZ IV)	16	\$ _____	\$ _____

Third Floor

Item	Description	Quantity	Unit Price	Amount
5.	Leave Light Fixtures, but take out All hardware & install 13 retrofit LED Light fixtures (MUST BE MODEL: 2VTL4RT30LADPEZ1LP840) Lithonia 2x4 LED troffer Retrofit 3000 Lumen 4000K 120-277V dimmable	13	\$ _____	\$ _____
6.	Remove existing Light switch & Install dimmer to include flex line from switch to LED dimming driver (SPODMRD EZ IV)	16	\$ _____	\$ _____

Fourth Floor

Item	Description	Quantity	Unit Price	Amount
7.	Leave Light Fixtures, but take out All hardware & install 114 retrofit LED Light fixtures (MUST BE	114	\$ _____	\$ _____

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MODEL: 2VTL4RT30LADPEZ1LP840)
Lithonia 2x4 LED troffer Retrofit 3000
Lumen 4000K 120-277V DOES NOT HAVE
TO BE DIMMABLE-COMMON AREA

8.	Leave Light Fixtures, but take out All hardware & install 18 retrofit LED Light fixtures (MUST BE MODEL: 2VTL4RT30LADPEZ1LP840) Lithonia 2x4 LED troffer Retrofit 3000 Lumen 4000K 120-277V dimnable	18	\$ _____	\$ _____
9.	Remove existing Light switch & Install dimmer to include flex line from switch to LED dimming driver (SPODMRD EZ IV)	18	\$ _____	\$ _____
10.	Disposal of all materials		\$ _____	\$ _____

These prices include all applicable taxes, permits, licenses, insurance and bond costs, and all other costs incidental or related to the work.

The following percentage information must also be provided for the Base Bid (though it will not be used in awarding the contract):

Labor: _____% Materials: _____% Other: _____% All three must total 100%.

PAYMENT TERMS

Check one:

_____ Lump sum payment at project completion

_____ Progress payments (as stated in General Conditions)

If prompt payment discount offered (for example, 1% Net 15) please describe: _____

LIQUIDATED DAMAGES - It is agreed that time is of the essence for completion of this work. Therefore, the parties agree the awarded bidder (Contractor) shall pay to the County, as fixed and liquidated damages, and not as penalty, a dollar sum in the amount of **\$0.00** per day for each calendar day beyond the allowed time stated in the Contract Documents after which the work is completed.

TIME FOR COMPLETION - The work shall be commenced on a date to be specified in a written order from the County and shall be completed within thirty (30) days following the date specified in County's written order.

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**BID FORM
DESIGNATION OF SUBCONTRACTORS**

In compliance with Section 4104 of the California Public Contract Code, the following is a complete list of each subcontractor who will perform work or labor or render service in or about the project in the amount in excess of ½ of 1% of the total bid.

<u>PORTION OF THE WORK</u>	<u>SUBCONTRACTOR</u>	<u>LICENSE AND D.I.R. NUMBERS</u>	<u>% AMOUNT</u>

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BID FORM

AWARD OF CONTRACT

The bidder understands that a contract is formed upon the acceptance of its bid by the County. The bidder agrees it will promptly execute and deliver to County the Agreement together with the required Payment and Performance Bonds and insurance documents.

BID GUARANTEE

The enclosed certified or cashier's check or bid bond on the provided form, made payable to the County in the amount of ten percent (10%) of the total bid, is hereby given as a guarantee that the bidder will execute and deliver the Agreement and required bonds if awarded the contract. In the event that the bidder fails or refuses to execute and deliver said documents, such check or bond is to be charged with the costs of the damages experienced by the County as a result of such failure or refusal.

Name of Bidder:

Type of Organization:

Signature:

Name and Title:

Address of Bidder:

Telephone No.:

Email:

Contractor's License No.:

Classification:

Expires:

DIR Registration No.:

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**BID FORM
TO BE SUBMITTED WITH BID
NON-COLLUSION DECLARATION
(Public Contract Code Section 7106)**

The undersigned declares:

I am the _____ of _____, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder.

All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted its bid price of any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on _____ [date], at _____ [city], _____ [State].

[Signature of Declarant]

[Printed Name of Person Signing]

[Name of Bidder]

[Office or Title]

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BID BOND

(Public Work – Public Contract Code Section 20129 (a))

WHEREAS, The undersigned _____ (“Principal”) is herewith submitting to the County of Riverside (“County”) a Bid dated _____ 2023__, in the amount of _____ (\$ _____)

for the award by County to Principal of a contract (“Contract”) for the following: Riverside County Health Administration Building LED lighting replacement . WHEREAS, Principal is obligated as a condition of said Bid to submit security pursuant to Public Contract Code Section 20129 (a) in the amount of ten percent (10%) of the Bid Amount, which security may be in the form of a Bid Bond issued by an admitted surety insurer pursuant to Code of Civil Procedure Section 995.120 (“Admitted Surety”).

NOW THEREFORE, the Principal and _____ (“Surety”), an Admitted Surety, are held and firmly bound unto the County in the penal sum of _____ (\$ _____) for the payment of which sum in lawful money of the United States, well and truly to be made, we, Principal and Surety, bind ourselves, our executors, administrators, successors, heirs and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, that if Principal is awarded the Contract upon such Bid and thereafter within the period of time specified in County’s bidding documents governing the bidding process applicable to such Bid (“Bidding Documents”) enters into the Contract with County on the terms and conditions required by the Bidding Documents and furnishes the performance and payment bonds, evidence of insurance and other documents that Principal is required to submit under the terms of the Bidding Documents, then this obligation shall be null and void; otherwise, it shall remain in full force and effect and the sum guaranteed by this bond shall, at the option of County, be forfeited to County to pay all losses and damages suffered by County as a result thereof and permitted by applicable law, including, without limitation, the difference between the Bid Amount and amount for which the County may legally contract with another party to perform the Work (if such latter amount be greater than the Bid Amount), costs of publication, and all other losses and damages suffered by County (including, without limitation, those associated with delay to the Project); provided, however, that Surety’s liability shall not exceed the penal amount of this bond.

Surety, for value received, hereby agrees that no change, extension of time, alteration or addition to the terms of the Contract or the Bidding Documents, or to the work to be performed thereunder, nor any withdrawal of the Bid in a manner not permitted by the requirements of the Bidding Documents shall in any way impair or affect Surety’s obligation under this bond, and Surety does hereby waive notice of any such changes, extensions of time, alterations or additions.

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BID BOND

In the event any legal proceeding or arbitration is brought upon this bond by County and judgment, or award is entered in favor of County as the prevailing party, Surety shall pay all costs and attorney's fees incurred by the County.

IN WITNESS WHEREOF the undersigned parties have executed this instrument under their several seals this day of _____, 2023, the name and corporate seal of each corporate party being hereto affixed, and these presents duly signed by its undersigned representative, pursuant to authority of its governing body.

Affix Seal if Corporation

(Firm Name – Principal)

(Business Address)

By _____
(Original Signature)

(Title)

(Corporation Name – Surety)

Affix Corporate Seal

(Business Address)

By _____
(Original Signature)
ATTORNEY-IN-FACT

Note: Notary acknowledgment for Surety's signature and Surety's Power of Attorney must be included or attached

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AGREEMENT

THIS AGREEMENT, entered into this _____ day of _____, 2023, by and between _____, hereinafter called the "Contractor," and the County of Riverside, hereinafter called "County."

The parties mutually agree as follows:

CONTRACT DOCUMENTS: The complete contract includes all of the Contract Documents which are intended to be complimentary.

The Contract Documents include Notice Inviting Bids; Instructions to Bidders; Bid Form; the Request for Bids ("RFB"), including Attachment A and Attachment B, any addenda or other documents attached to or incorporated into the RFB; this Agreement; all project bonds; all applicable plans, specifications and drawings; and approved change orders.

STATEMENT OF WORK: The Contractor agrees to furnish all labor, materials, parts, equipment, tools, supervision, services, transportation, waste disposal, facilities and other required items necessary to complete Riverside County Health Administration Building LED lighting replacement in strict accordance with all of the Contract Documents.

TIME FOR COMPLETION: The work shall be commenced on a date to be specified in a written order from the County and shall be completed within thirty (30) days following the date specified in County's written order.

COMPENSATION TO BE PAID TO CONTRACTOR: The County agrees to pay, and the Contractor agrees to accept in full consideration for the performance of all the work the sum of;
_____(_____)\$ (_____).

Pursuant to Labor Code Section 1861, the Contractor gives the following certification: "I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for worker's compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of work of this contract."

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AGREEMENT FORM

Contractor's legal type of organization: _____

List names of all persons who have authority to bind the Contractor:

AGREED:

Firm Name:			
Address:			
Contractor's License No.		Expires:	
DIR Registration No:			
Signature:	Date:		
Name and Title:			

COUNTY OF RIVERSIDE

Signature: _____

Name and Title: _____

Date: _____

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PAYMENT BOND

(Public Work - Civil Code Sections 9550 et seq.)

WHEREAS, the County of Riverside ("County") on _____, 2023, has awarded Construction Contract Number: FMARC-312 ("Contract") to the undersigned _____, as Principal ("Principal") to perform the work ("Work") for the following project: Riverside County Health Administration Building LED lighting replacement.

WHEREAS, said Principal is required by the Contract and/or by Division 3, Part IV, Title XV, Chapter 7 (commencing at Section 9550) of the California Civil Code to furnish a payment bond in connection with the Contract;

NOW THEREFORE, we, the Principal and _____ ("Surety"), an admitted surety insurer pursuant to Code of Civil Procedure, Section 995.120, are held and firmly bound unto County in the penal sum of _____ Dollars (\$_____), this amount being not less than one hundred percent (100%) of the total sum payable by County under the Contract at the time the Contract is awarded by County to the Principal, lawful money of the United States of America, for the payment of which sum well and truly to be made, we, Principal and Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that if Principal, its heirs, executors, administrators, successors, or assigns approved by County, or its subcontractors, of any contracting tier, shall fail to pay any person or persons named in California Civil Code, Section 9554, then Surety will pay for the same, in or to an amount not exceeding the penal amount hereinabove set forth, and also will pay to the prevailing party if suit is brought upon this bond, reasonable attorney's fees as provided in California Civil Code, Section 9564.

Surety, for value received, agrees that no change, extension of time, alteration or addition to the terms of the Contract, or to the Work to be performed thereunder, nor any rescission or attempted rescission of the Contract or this bond, nor any conditions precedent or subsequent in the bond or Contract attempting to limit the right of recovery of any claimant otherwise entitled to recover under the Contract or this bond shall in any way impair or affect Surety's obligation under this bond, and Surety does hereby waive notice of any such changes, extensions of time, alterations or additions.

**COUNTY OF RIVERSIDE PURCHASING AND FLEET SERVICES
PUBLIC WORKS (Projects Over \$25,000)**

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Purchasing and Fleet Services
3450 14th St. Suite #300
Riverside, CA 92501
Telephone: (951) 955-6948
Return bid to address above:

Request for Bids # FMARC-312

Bid Issue Date: 09/13/2023
Job Walk Date: 09/20/2023
Bid Closing Date: 10/05/2023
on or before 1:30 P.M. Pacific Time

PAYMENT BOND

Surety is not released from liability to those for whose benefit this bond has been given, by reason of any breach of the Contract by County or Principal.

Surety's obligations hereunder are independent of the obligations of any other surety for the performance of the Contract, and suit may be brought against Surety and such other sureties, joint and severally, or against any one or more of them or against less than all of them, without impairing County's rights against the others.

Affix Seal if Corporation

(Firm Name – Principal)

(Business Address)

By _____
(Original Signature)

(Title)

(Corporation Name – Surety)

Affix Corporate Seal

(Business Address)

By _____
(Signature – Attached Notary's Acknowledgment)

**ATTORNEY-IN-FACT
(Title-Attach Power of Attorney)**

Note: Notary acknowledgment of signatures of Bidder and Surety, and Surety's Power of Attorney, must be included or attached.

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PERFORMANCE BOND

(Public Work – Public Contract Code Section 20129 (b))

WHEREAS, the County of Riverside ("County") on _____, 2023 ,has awarded Construction Contract Number: FMARC-312 ("Contract") to the undersigned , as Principal ("Principal") to perform the work ("Work") for the following project: Riverside County Health Administration Building LED Lighting Replacement, which Contract is by this reference hereby incorporated herein and made a part hereof;

WHEREAS, said Principal is required by the Contract and/or by California Public Contract Code, Section 20129 (b) to furnish a performance bond for the faithful performance of the Contract;

NOW THEREFORE, we, the Principal and _____ ("Surety"), an admitted surety insurer pursuant to Code of Civil Procedure, Section 995.120, are held and firmly bound unto County in the penal sum of _____

Dollars (\$_____), this amount being not less than one hundred percent (100%) of the total sum payable by County under the Contract at the time the Contract is awarded by County to the Principal, lawful money of the United States of America, for the payment of which sum well and truly to be made, we, Principal and Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that if Principal, its heirs, executors, administrators, successors or assigns approved by County, shall in all things stand to and abide by and well and truly keep and perform all the undertakings, terms, covenants, conditions and agreements in the Contract, including, without limitation, all obligations during the original term and any extensions thereof as may be granted by County, with or without notice to Surety thereof (including, without limitation, the obligation for Principal to pay liquidated damages), all obligations during the period of any warranties and guarantees required under the Contract and all other obligations otherwise arising under the terms of the Contract (such as, but not limited to, obligations of indemnification), all within the time and in the manner therein designated in all respects according to their true intent and meaning, then this obligation shall become null and void; otherwise, it shall be and remain in full force and effect.

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PERFORMANCE BOND

Whenever Principal shall be, and is declared by County to be, in default under the Contract, the Surety shall promptly either remedy the default, or, if the Contract is terminated by County or the Principal's performance of the Work is discontinued, Surety shall promptly complete the Contract through its agents or independent contractors, subject to acceptance of such agents or independent contractors by County as hereinafter set forth, in accordance with its terms and conditions and to pay and perform all obligations of Principal under the Contract (including, without limitation, all obligations with respect to payment of liquidated damages) less the "Balance of the Contract Price" (as hereinafter defined); subject to the penal amount of this bond as set forth above. The term "Balance of the Contract Price," as used in this paragraph, shall mean the total amount payable to Principal by County under the Contract and any modifications thereto, less the amount previously paid by County to the Principal and less amounts that County is authorized to withhold under the terms of the Contract.

If County determines that completion of the Contract by Surety or its agents or independent contractors must be performed by a lowest responsible bidder selected pursuant to a competitive bidding process, then Surety shall comply with such processes in accordance with the requirements of County and applicable laws. Unless otherwise approved by County, in the exercise of its sole and absolute discretion, Surety shall not utilize Principal in completing performance of the Work.

No right of action shall accrue on this bond to or for the use of any person or entity other than County or its successors or assigns.

In the event any legal proceeding or arbitration is brought upon this bond by County and judgment, or award is entered in favor of County as the prevailing party, Surety shall pay all costs and attorney's fees incurred by the County.

Correspondence or claims relating to this bond shall be sent to Surety at the address set forth below.

Surety, for value received, agrees that no change, extension of time, alteration or addition to the terms of the Contract, or to the work to be performed thereunder, shall in any way impair or affect Surety's obligation under this bond, and Surety does hereby waive notice of any such changes, extensions of time, alterations or additions.

Surety's obligations hereunder are independent of the obligations of any other surety for the performance of the Contract, and suit may be brought against Surety and such other sureties, joint and severally, or against any one or more of them or against less than all of them, without impairing County's rights against the others.

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PERFORMANCE BOND

Affix Seal if Corporation

(Firm Name – Principal)

(Business Address)

By _____
(Original Signature)

(Title)

(Corporation Name – Surety)

Affix Corporate Seal

(Business Address)

By _____
(Signature – Attached Notary’s Acknowledgment)

ATTORNEY-IN-FACT
(Title-Attach Power of Attorney)

Note: Notary acknowledgment of signatures of Bidder and Surety, and Surety’s Power of Attorney, must be included or attached.

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ATTACHMENT A

Riverside County Health Administration Building LED Lighting Replacement

1. The Contractor shall furnish all travel, parts, labor, materials, rentals, equipment, disposal, transportation and supervision necessary to provide electrical improvements for floors 1,2,3, and 4 as specified in the Bid Summary section of this document. Trades include, but not limited to, general contractor and electrical contractor. Appendix A and all items discussed at the mandatory bidder's conference.
2. Contractor must use exact model numbers outlined in the bid summary to match existing fixtures in other updated areas of the facility.
3. Additional requirements:
 - Contractor must perform all work in strict accordance with all applicable Federal, State and Local building codes and requirements to ensure the project meets County design, intent and performance requirements.
 - Contractor shall comply with all Federal, State and Local, rules and regulations that in any manner affect the work. Special attention is called, but not limited to, the Local environmental ordinances. Ignorance on the part of the bidder will in no way relieve him/her from responsibility of compliance with all said laws, ordinances, rules and regulations.
 - All work to be performed during regular business hours.
 - Certified Payroll is required on this project. See Form 116-222 Public Works General Conditions.
 - This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations. Pursuant to Labor Code section 1771.1, any contractor bidding, or subcontractor to be listed on a bid proposal subject to Public Contract Code section 4104, must be currently registered with the Department of Industrial Relations, pursuant to Labor Code Section 1725.5. No contractor or subcontractor may be awarded without proof of current registration, to perform public works.

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**ATTACHMENT B
General Work Conditions**

GENERAL - The material and services set forth in this bid/agreement shall be furnished by the bidder/seller subject to all the terms and conditions listed herein which bidder/seller in accepting an order agrees to be bound by and to comply with in all particulars. No other terms or conditions shall be binding upon the parties unless hereafter accepted by them in writing. Written acceptance or the beginning of performance of all or any portion of the services herein shall constitute unqualified acceptance of all these terms and conditions.

NO ORAL AGREEMENTS - No oral agreement or conversation with any officer, agent, or employee of the Owner, either before or after execution of the Contract shall affect or modify any of the terms or obligations contained in any of the documents comprising said Contract.

MATERIALS, WORKMANSHIP - All materials used in the project, unless otherwise specified, shall be new, of the types and grades specified, and the Contractor shall, if requested, furnish evidence satisfactory to the Contractor that such is the case. All workmanship shall be of the best quality and all workmen shall be suitably skilled in the work which they perform.

DEFECTIVE WORK AND MATERIALS - The Contractor shall promptly remove from the premises all materials condemned by the Contractor as failing to conform to the Contract, whether incorporated in the work or not, and where materials and/or work have been condemned by the Contractor, the Contractor shall promptly replace and re-execute his/her work in accordance with the Contract and without expense to the Owner and shall bear the expense of making good all work of other Contractors destroyed or damaged by such removal or replacement. If the Contractor and Owner deem it inexpedient to correct work injured or done not in accordance with the Contract, the difference in value together with a fair allowance for damage shall be deducted from the sum agreed to be paid the Contractor for the performance of the Contract.

SUBSTITUTIONS OF MATERIALS AND EQUIPMENT - Materials and equipment, including specially designated makes, must be furnished as specified except when equals are approved by the Contractor. Equals will not be accepted unless the Contractor requests and receives permission in writing from the Contractor to make specific substitutions. Requests shall be made within sufficient time to allow the Contractor to investigate the merits of the proposed substitution, and the Contractor shall present complete details with specific explanations of the characteristics of those details which differ from the Specifications.

LICENSES, PERMITS, LAWS, AND REGULATIONS - The Contractor, acting in the name of the Owner, shall obtain and pay, only where legally required, for all licenses and permits, inspections and inspection certificates, required to be obtained from or made by any authority having jurisdiction over any part of the work included in the Contract. The Contractor shall comply with all laws, ordinances and regulations applicable to the work. If the Contractor ascertains at any time that any of the

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requirements of this Contract are at variance with applicable law, ordinances, regulations or building code requirements, Contractor shall promptly notify the Contractor, and shall not proceed with the work in question, except at his/her own risk until the Contractor has had an opportunity to determine the extent of the responsibility for the variance. Before the certificate of final payment on the Contract is issued, the Contractor may be required to submit all licenses, permits, and certificates of inspection to the Contractor.

PATENTS, ROYALTIES AND TAXES - The Contractor shall hold the Owner and the Contractor harmless from liability of any nature, including costs and expenses, for or on account of any patented or unpatented article, appliance, or device used in the performance of the Contract and shall defend all suits or claims for infringement of any patent right. Contractor shall pay all applicable Federal, State and local sales taxes and all other taxes pertinent to the work involved in this Contract.

PROTECTION OF WORK AND PROPERTY - The Contractor shall at all times safely guard the Owner's property from injury or loss in connection with this Contract. Contractor shall at all times safely guard and protect his/her own work and adjacent property from damage. All passageways, guard fences, lights and other facilities required for protection by State or municipal laws and regulations and local conditions shall be protected against damage, and pavements that are accidentally damaged or necessarily cut shall be replaced with the same material upon completion of the work.

ACCIDENT PREVENTION - Precaution shall be exercised at all times for the protection of persons, including employees, and property. The safety provisions of applicable laws, building and construction codes shall be observed. The Contractor shall maintain sufficient safeguards, such as railings, temporary walks, lights, etc., against the occurrence of accidents, injuries, damage or hurt to any person or property and shall also be responsible for the same if such occur.

EMERGENCIES - In an emergency affecting the safety of life or of the structure or of adjoining property, the Contractor shall take all necessary and proper steps to prevent any threatened loss or injury. If practicable, the Contractor shall communicate with the Contractor or the Owner and shall be guided by the directions and advice of the Contractor or Owner, as the case may be, if the character of the emergency is such as to require action with such short limits of time or under circumstances rendering that impracticable, then the Contractor shall act independently and upon his/her own responsibility, subject to the direction and control of the Contractor or the Owner as soon as it may become practicable to obtain the same.

ACCESS TO THE WORK - The Contractor, Owner, and their representatives shall have access at all times to the work for purposes of inspection, wherever said work is in preparation or progress, and the Contractor shall provide proper facilities for such access and inspection

INSPECTION OF THE WORK - All material and workmanship (if not otherwise designated by the Specifications) shall be subject to inspection, examination, and test by the Contractor at any and all

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times during manufacture and/or construction and at any and all places where such manufacture and/or construction are carried on. The Contractor shall have the right to reject defective material and workmanship or require its correction. Should the Specifications, the Contractor's instructions, any law, ordinances or public authority require any work to be specially tested or approved, the Contractor shall give the Contractor timely notice of its readiness for inspection and if the inspection is by an authority other than the Contractor, of the date fixed for such inspection. If any work should be covered, without proper inspection and without approval or consent of the Contractor, it shall, if required by the Contractor, be uncovered for examination at the Contractor's expense.

SUPERVISION OF CONTRACTOR - The Contractor shall keep on the work continuously during the progress, a competent Superintendent and required assistant who shall be satisfactory to the Contractor. The Superintendent shall be qualified to, and shall, represent the Contractor during all times when the Contractor is not present, and all orders or directions issued to the Superintendent by the Contractor shall be as binding as if given to the Contractor personally. Both the Contractor and the Superintendent shall cooperate to provide efficient and complete supervision over all phases of the work. The supervision of the Contractor shall not lessen the responsibility of the Contractor to furnish supervision, nor shall it relieve the Contractor of responsibility for the correction of subsequently discovered defects.

CHANGES IN THE WORK - The Owner, upon agreement with the Contractor, without invalidating the contract, may order extra work or make changes by altering, adding to, or deducting from the work, the Contract sum being adjusted accordingly. The Contractor shall not be authorized to comply with such orders without previously obtaining written authority therefore from the Owner and Contractor. All such work shall be executed under the conditions of the original Contract, except that any claims for extension of time caused thereby shall be adjusted at the time of ordering such change. The Contractor shall, when requested by the Contractor, furnish an itemized breakdown of the quantities and prices used in computing the value of any change that may be ordered. If in the opinion of the Contractor any instructions, detail Drawings, or notices of any description issued by the Contractor or Owner involve extra cost above the contract price Contractor shall immediately give the Contractor written notice to that effect before proceeding with the work involved. The execution of work without prior submission of such written notice shall constitute the Contractor's acceptance of the work as being within the Contract price.

DELAYS AND EXTENSION OF TIME - If the Contractor is delayed at any time in the progress of the work by any causes which are beyond the Contractor's control, in the opinion of the Contractor, then the time of completion shall be extended for such reasonable time as the Contractor may decide. Prompt claim therefore shall be made in writing to the Contractor. Normal seasonal rainfall shall not be considered reason for time extension.

OWNER'S RIGHT TO DO WORK - Should the contractor, at any time during the process of construction, fail or refuse to furnish enough materials and/or workers to properly prosecute the work, unless prohibited from so doing through the action of the Owner, the Contractor, or other authorized

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official agencies, the Owner, after giving 10 day's written notice to the Contractor may, without prejudice to any other rights Contractor may have, proceed to furnish the materials and workers necessary to proceed with and/or complete the work, and may deduct the cost thereof, together with reasonable expenses arising from such procedure, from any amounts then due or which may thereafter become due to the Contractor.

CONTRACTOR'S RIGHT TO TERMINATE THE CONTRACT- If through no fault of the Contractor, or of anyone employed by Contractor (1) the work is stopped by order of any court or governmental authority, other than the Owner, (2) the Contractor capriciously or arbitrarily fails to issue any certificate for payment within ten days after it is due, or (3) the Owner fails to pay to the Contractor, within 60 days after presentation of the Contractor's certificate to the Owner, any sum certified by the Contractor, then the Contractor may upon 10 days' written notice to the Owner and the Contractor stop work or terminate the Contract, and the Owner shall be liable to the Contractor for any loss sustained and reasonable profit.

ASSIGNMENTS- The Contractor shall not assign the whole or any part of this Contract without the written consent of the Owner and all Sureties executing bonds on behalf of the Contractor in connection with said Contract.

OWNER'S RIGHT TO TERMINATE THE CONTRACT- If the Contractor should be adjudged as bankrupt, or if Contractor should make a general assignment for the benefit of his/her creditors, or if a receiver should be appointed on account of his/her insolvency, or if Contractor should, except in cases stated in the following paragraph, persistently or repeatedly refuse or fail to supply enough properly skilled workers or proper materials, or if Contractor should fail to make prompt payment to Subcontractors or for materials or labor, or persistently disregard laws, ordinances or the instructions of the Contractor, or otherwise be guilty of a substantial violation of any provision of the Contract, then the Owner, upon certificate of the Contractor that sufficient cause exists to justify such action, may, without prejudice to any other right or remedy after giving the Contractor 10 day's written notice, terminate the employment of the Contractor and take possession of the premises and of all materials, tools and appliances thereon and finish the work by whatever method Contractor may deem expedient. In such case, the Contractor shall not be entitled to receive any further payment until the work is finished. If the unpaid balance of the Contract price shall exceed the expense of finishing the work including compensation to the Contractor for his/her additional services, such excess shall be paid to the Contractor. If such expense shall exceed such unpaid balance, the Contractor shall pay the difference to the Owner. If the construction of the project herein is damaged, which damage is determined to have been proximately caused by an Act of God, in excess of 5% of the contract amount, provided that the work damaged is built in accordance with applicable building standards and the plans and specifications, then the Owner, upon certification by the Contractor, may, without prejudice to any other right or remedy, terminate the contract.

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PAYMENTS WITHHELD- The Contractor may withhold or, on account of subsequent discovered evidence, nullify the whole or a part of any certificate for payment to such extent as may be necessary to protect the Owner from loss on account of:

- A. Defective work not remedied.
- B. Claims filed, or reasonable evidence indicating probable filing of claims.
- C. Failure of the Contractor to make payments properly to Subcontractor or for material or labor.
- D. A reasonable doubt that the contract can be completed for the balance then unpaid.
- E. Damage to another Contractor.
- F. Default of the Contractor in the performance of the terms of the Contract.

MUTUAL RESPONSIBILITY OF CONTRACTORS- If the Contractor or any of his/her Subcontractors or employees cause loss or damage to any separate Contractor on the work, the Contractor agrees to settle with such separate Contractor by agreement or arbitration, if Contractor will so settle. If such separate contractor sues the Owner, on account of any loss so sustained, the Owner shall notify the Contractor, who shall indemnify and save harmless the Owner against any expenses or judgment arising therefrom.

SUBCONTRACTS-

- A. The Contractor may, without additional expense to the Owner, utilize the service of Subcontractors on those parts of the work which are specified to be performed by Subcontractors.
- B. Nothing contained in the Specifications or Drawings shall be construed as creating any contractual relationship between any Subcontractor and the Owner. The divisions or sections of the Specifications are not intended to control the Contractor in dividing the work among Subcontractors or to limit the work performed by any trade.
- C. The Contractor shall be as fully responsible to the Owner for the acts and omissions of Subcontractors and of persons employed by them, as Contractor is for the acts and omissions of persons directly employed by Contractor.
- D. The Contractor shall be responsible for the coordination of the trades, Subcontractors and material suppliers engaged upon his/her work.
- E. Neither Owner nor Contractor will undertake to settle any differences between the Contractor and his/her Subcontractors or between Subcontractors.
- F. The Contractor shall cause appropriate provisions to be inserted in all subcontracts relative to the work to bind Subcontractors to the Contractor by the terms of the General Conditions and other Contract Documents insofar as applicable to the work of Subcontractors.
- G. The Owner and the Contractor reserve the right to approve all Subcontractors. Such approval shall be a consideration to the awarding of the Contract and unless notification to the contrary is given to the Contractor prior to the signing of the Contract, the list of Subcontractors which is submitted with his/her Proposal will be deemed to be acceptable.
- H. In accordance with Section 4104 of the California Public Contract Code his/her bid, shall set forth:
 - (1) the name and location of the place of business of each Subcontractor who will perform work or labor, or render services to the Contractor in or about the construction of the work, or improvement, in an amount in excess of one half of 1% of the Contractor's total bid, and

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(2) the portion of the work which will be done by each such Subcontractor.

I. In accordance with Section 4105 of the California Public Contract Code, if the Contractor fails to specify such subcontracts, Contractor agrees to perform that portion of the work.

J. In accordance with Sections 4107 and 4107.5 of the California Public Contract code, no Contractor whose bid is accepted shall, without consent of the awarding authority, either:

(1) substitute any person as a Subcontractor in place of the Subcontractor designated in the original bid; or

(2) permit any such Subcontractor to be assigned or transferred or allow work to be performed by anyone other than the original Subcontractor listed in the bid; or (3) sublet or subcontract any portion of the work in excess of one half of 1% of the Contractor's total bid as to which his/her original bid did not designate a Subcontractor.

USE OF PREMISES AND CLEANING-The Contractor shall maintain the entire premises under his/her control in an orderly condition. Contractor shall store his/her apparatus, materials, supplies and equipment in such a manner as will not interfere with the progress of his/her work or the work of other Contractors. Contractor shall not permit any load or stress to be placed upon any part of the permanent work which will endanger the safety or strength of said work. Contractor shall frequently clean up all refuse, rubbish, scrap materials and debris caused by his/her operation or by the operations of anyone under his/her direction, so that the site shall continuously present a neat, orderly and workmanlike appearance. Before final payment, Contractor shall remove all surplus material, false-work, temporary structures and fences, including foundations thereof, and debris of every nature resulting from his/her operations and to put the site in a neat orderly condition; to thoroughly clean and leave reasonably dust-free all finished surfaces on the interior of all buildings included in the Contract; and to wash and polish all glass, including the removal of all paint spatters and other defacements.

CORRECTION OF WORK AFTER FINAL PAYMENT AND GUARANTEE OF ONE YEAR- Neither the final certificate, final payment, nor any provision in the Contract Documents shall relieve the Contractor of responsibility for faulty materials or workmanship, and Contractor shall remedy any defects due thereto and pay for any damage to other work resulting therefrom, which may appear to be discovered up to one year after recording of the Notice of Completion. The Owner shall give notice of observed defects with reasonable promptness, and the Contractor shall proceed to remedy such defects immediately upon receiving such notification. Payment due to the Contractor by the Owner for extra Contractual services required in the enforcement of Contractor's guarantee after acceptance of the work shall be paid to the Owner by the Contractor or his/her Surety.

OCCUPANCY BY THE OWNER- The Owner shall have the right to occupy the building or use the improvements prior to the completion of the entire work, and that such occupancy or use shall not operate as an acceptance of any part of the work.

METHOD OF PAYMENT- Payments to the Contractor shall be made monthly and upon final completion of construction as follows: The Contractor shall present the hereinafter described

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statement to the Contractor on the first day of each calendar month, or upon final completion of the work showing the percentage of the work completed. The statement shall include the value of all labor expended upon and materials incorporated into the work. It shall also include the value of materials to be incorporated into the work which have been delivered and satisfactorily stored on the site, as determined and approved by the Contractor. Payment shall be made to the Contractor by the Owner upon presentation to the Owner of a certificate issued by the Contractor in the amount of 90% of the value of the labor expended upon and materials incorporated into the work and 75% of the value of the materials delivered and satisfactorily stored upon the site. Said payments shall be based upon the total Contract price and only such labor and materials therein required. The final 10% of the Contract price shall be paid, upon the Contractor's certificate thirty-five days after the recording of the Notice of Completion, subject, however, to the withholding of payment under Paragraph 25 of these General Conditions. Upon receipt of a payment request, the County shall review the request as soon as practicable after receipt for the purpose of determining that the payment request is a proper payment request and any payment request determined not to be a proper request suitable for payment shall be returned to the contractor as soon as practicable, but not later than seven (7) calendar days after receipt. The returned request for payment shall be accompanied by a document setting forth in writing the reasons why the payment request is not proper. Any progress payment which is undisputed and properly submitted and remains unpaid for thirty (30) calendar days after receipt by County shall accrue interest to the Contractor equivalent to the legal rate set forth in subdivision (a) of Section 685.010 of the California Code of Civil Procedure. The number of days available to the County to make a payment without incurring interest pursuant to this section shall be reduced by the number of days by which the County exceeds the seven day return requirement set forth above.

TIME FOR COMPLETION-The Contractor shall have the number of consecutive calendar days from the date of the commencement of construction, as set forth in the Agreement, within which to complete the work, subject, however, to extensions of time duly granted in the manner and for the reasons specified herein.

DAMAGES- If the Contractor fails to complete the work within the time limits and/or under the conditions herein set forth, Owner shall deduct from any amounts due or to become due to the Contractor, an amount equal to all actual damages suffered by the Owner as a result of such failure, including, but not limited to, that which the Owner pays to the Clerk of the Works, the Owner's expenses for building rentals, travel and transportation, and additional salaries and for any other expenses attributable to the delay. The foregoing shall not limit damages which would be otherwise recoverable under applicable law.

GUARANTY BONDS- The successful bidder shall deliver to the Owner an executed Performance Bond on the attached form in an amount equal to 100% of the accepted bid as security for the faithful performance of the Contract, and also shall deliver to the Owner a separate executed Payment Bond on the attached form in an amount equal to 100% of the accepted bid as security to the payment of all persons performing labor and furnishing materials in connection with this Contract. The Sureties of all

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Riverside, CA 92501
Telephone: (951) 955-6948
Return bid to address above:

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bonds shall be such Surety company or companies as are approved by the Owner, and as are authorized to transact business in the State of California. Cost of bonds shall be included in the bid and Contract price

APPRENTICEABLE OCCUPATIONS-The Contractor shall be responsible for compliance with Labor Code Section 1777.5 for all apprentice-able occupations on contracts involving \$30,000 or more requiring twenty working days or more.

CONTRACTOR'S AND SUBCONTRACTOR'S INSURANCE- The Contractor shall not commence work under this Contract until Contractor has obtained all the insurance required under this paragraph and satisfactory proof of such insurance has been submitted to the Owner and said insurance has been approved by the Owner. Except for compensation insurance, Owner shall be named as an additional insured and be furnished thirty-day's written notice prior to cancellation. The Contractor shall not allow any Subcontractor to commence work on his/her subcontract until the insurance required of the Subcontractor has been obtained. Insurance carrier must be California Admitted, with a minimum of AM Best Rating of A:V (5).

A. Compensation Insurance. The Contractor shall procure and shall maintain during the life of this Contract, Worker's Compensation Insurance for all of his/her employees to be engaged in work on the project under this Contract and in case of any such work sublet the Contractor shall require the Subcontractor similarly to provide Worker's Compensation Insurance for all of the latter's employees to be engaged in such work unless such employees are covered by the protection afforded by the Contractor's Worker's Compensation Insurance.

B. Contractor's Public Liability and Property Damage Insurance. The Contractor shall procure and shall maintain, during the life of his/her Contract, Contractor's Public Liability Insurance in an amount not less than \$2,000,000 combined single limit coverage.

C. Subcontractor's Public Liability and Property Damage Insurance. The Contractor shall require each Subcontractor to procure and maintain, during the life of his/her subcontract similar Public Liability and Property Damage Insurance with minimum limits equal to one-half the amounts required of the Contractor.

D. Scope of Insurance and Special Hazards. The insurance required under subparagraphs B and C hereof shall provide adequate protection for the Contractor and his/her Subcontractors, respectively, against damage claims which may arise from operations under this Contract, whether such operations be by the insured or by anyone directly or indirectly employed by Contractor and, also against any special hazards which may be encountered in the performance of this Contract as such hazards are specified in the Special Conditions and required thereby to be covered by insurance.

BRAND OR TRADE NAME, SUBSTITUTION OF "EQUALS"- The provisions of this paragraph control over the provisions of Paragraph 8 of these General Conditions. Whenever any material, product, thing or service is specified by brand or trade name, the specified name shall be deemed to

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be followed by the words "or equal" (except where the product is designated to match others in use on a particular public improvement; either completed or in the course of completion). As a part of his/her bid Proposal any bidder may include a request for a substitution of an item "equal" to a specified by brand or trade name. Within thirty-five calendar days after award of the Contract, the Contractor may submit to the Contractor data substantiating such a request made in his/her bid Proposal; otherwise, the request shall be deemed to have been withdrawn. Such submission shall include data showing the equality, his/her reasons for making the request, and the difference, if any, in cost to the Contractor. The Contractor shall promptly investigate the request and make a recommendation to the Owner as to equality of the requested substitute. The governing board of the Owner shall promptly determine whether or not the substitute is equal in every respect of the item specified, shall grant or deny the request accordingly, and shall notify the Contractor, who shall inform the Contractor in writing. Unless the request is granted by the governing board of the Owner, the substitution shall not be permitted. Nothing herein shall authorize any change in the Contract price nor prevent the use of Change Orders in the manner authorized by law for the project.

NOTICE OF COMPLETION- The Contractor shall promptly notify the Contractor when construction is complete, to enable the Contractor to make his/her final inspection and inform the Owner. Within ten days after the completion of construction in accordance with the Contract, and not otherwise, the Owner shall cause a Notice of Completion to be recorded in the office of the County Recorder.

EQUAL OPPORTUNITY CLAUSE- The Contractor herein agrees not to discriminate in its recruiting, hiring, promotion, demotion or termination practices on the basis of race, religious creed, national origin, ancestry, sex, age, or physical handicap in the performance of this Contract and to comply with the provisions of the State Fair Employment Practices as set forth in Part 4.5 of Division 2 of the California Labor Code; the Federal Civil Rights Act of 1964, as set forth in Public Law 88-352, and all amendments thereto; Executive Order 11246, and all administrative rules and regulations issued pursuant to such acts and order. The prime Contractor shall, as a part of this Contract, conform to and shall require such Subcontractor to conform to the following requirements if such requirements are found to be applicable to the Contractor or Subcontractor:

- A. Transactions of \$10,000 or Under:
 - 1. Contracts and subcontracts not exceeding \$10,000 are exempt from requirements of this clause.
 - 2. No Contractor or Subcontractor shall procure supplies and/or services in less than usual quantities to avoid applicability of the Equal Opportunity Clause. With respect to contracts and subcontracts for indefinite quantities, this Equal Opportunity Clause shall apply unless it is determined by the Owner that the amount to be ordered in any one year under such contract reasonably will be expected not to exceed \$10,000.

- B. Transactions in Excess of \$10,000, but Not More Than \$50,000:
 - 1. Each prime Contractor shall certify that it has in effect an affirmative action plan and agrees to comply with all State and Federal laws and regulations concerning Fair Employment Practices.

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2. The Contractor shall maintain a written copy of its affirmative action plan and will furnish a copy to the Owner upon request of the Owner. The Owner reserves the right during the life of the Contract, to require the Contractor to complete an affirmative action compliance report furnished by the Owner setting forth definite goals and timetables and indicating progress in meeting the goals.

C. Transactions of \$50,000 or More:

1. Each prime Contractor who has fifty or more employees and a Contract of \$50,000 or more shall develop and submit to the Owner within thirty days of award, a written affirmative action compliance program including definite goals and timetables with proposed dates of compliance. The prime Contractor shall make, as condition of his/her Subcontract, the same requirement of each Subcontractor who has fifty or more employees and a subcontract of \$50,000 or more. Each Contractor shall include in his/her affirmative action compliance program a complete table of his/her employee's job classifications. This table must include, but need not be limited to, job titles, duties and rates of pay.

2. For the purpose of determining the number of employees under the preceding paragraph, the average of the Contractor's or Subcontractor's employees for the twelve-month period immediately prior to award, or the total number of employees Contractor or Subcontractor will have on all jobs or sites when performing this Contract, whichever is higher, shall be used.

D. Contractor agrees that Contractor will permit access to his/her records of employment advertisement, application forms and other pertinent data and records by the Owner or his/her designee and any State or Federal agency having jurisdiction for the purposes of investigation to ascertain compliance with the Fair Employment Practices section of this Contract.

E. The Owner shall have the right to assign an affirmative action representative to monitor the conduct of the Contractor and Subcontractors under this Contract. The affirmative action representative shall have the right to enter the construction or manufacturing site for the purpose of obtaining information from persons performing work on the project, providing such inspection shall not in any way interfere with the progress of the work under the Contract. These General Conditions may be modified where the specific terms of a particular grant or program are inconsistent or require additional acts. Any such Special Conditions imposed upon the Owner as a condition of such grant or program shall be included in the Special Conditions made a part of this Contract.

F. Special Requirements for Federal Assisted Construction Contracts: During the performance of this Contract, the Contractor agrees to incorporate in all subcontracts the provisions set forth in Chapter 60-1.4(b) of Title 41 published in Vol. 33 No. 104 of Federal Register dated May 28, 1968.

COMPUTING CHANGE ORDERS

A. LABOR: The costs of labor will be the actual cost for wages prevailing locally for each craft or type of workers at the time the extra work is done, plus employer payments of payroll taxes, and

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insurance, health and welfare, pension, vacation, apprenticeship funds, and other direct costs resulting from Federal, State, or local laws as well as assessment or benefits required by lawful collective bargaining agreements. The use of a labor classification which would increase the extra work costs will not be permitted unless the contractor establishes the necessity for such additional costs. Labor costs for equipment operators and helpers shall be reported only when such costs are not included in the invoice for the equipment rental.

B. MATERIALS: The cost of materials reported shall be at invoice or lowest current price at which such materials are locally available and delivered to the job site in the quantities involved, plus sales tax freight and delivery.

C. TOOL AND EQUIPMENT USE: No payment will be made for the use of tools which have a replacement value of \$100.00 or less. Regardless of ownership, the rates to be used in determining equipment use costs shall not exceed listed rates prevailing locally at equipment rental agencies, or distributors, at the time the work is performed.

D. OVERHEAD, PROFIT, and OTHER CHARGES: The mark-up for overhead and profit on work added to the contract shall be according to the following schedule:

1. For work performed by the contractor's forces the added cost for overhead and profit shall not exceed (15%) of the net cost of the work.

2. For work performed by the sub-contractor, the cost for combined overhead and profit of both the prime contractor and the subcontractor shall not exceed (20%) of the net cost of the sub-contractors work.

3. For work performed by a sub-contractor, or any lower tier of sub-contractor, the cost for combined overhead and profit of the prime contractor, shall not exceed (25%) of the net cost of the sub-contractor's work.

4. "Net Cost" is hereby defined as consisting of costs of labor, materials, and equipment use only. The cost of applicable insurance and bond premium will be reimbursed to the contract at cost only, without mark-up.

SEQUENCE OF THE WORK- Prior to starting construction, the contractor shall submit to the owner, for approval, a work schedule which shall show the estimated dates that Contractor plans to be working. The owner reserves the right to alter the contractors schedule to prevent excessive public nuisance or to expedite construction of specific items. No portion of the work will begin without giving (48) hours prior notice to the owner. The contractor is advised that most County facilities function between 8:00 a.m. and 5:00 p.m., Monday thru Friday, and that certain inconveniences will be encountered. The work shall be so planned and executed that these are kept to a minimum. As the project is approaching 90% completion, a preliminary punch list should be made, and correction made. Before the final inspection, a final punch list shall be developed, and all corrections made and

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recorded, before the final walk through is made by the owner. Any defects, deficiencies found in the material, equipment, workmanship, or project completion, shall be replaced, repaired or finished before Final Payment.

ASSIGNMENT OF CLAIMS In submitting a bid on this public works project, or any subcontractor agreeing to supply goods, services, or materials, and entering a contract pursuant thereto, the contractor and/or subcontractor do offer and agree to assign to the Owner all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Section 15) or under the Cartwright Act (Chapter 2 {commencing with Section 16700} of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, services, or materials pursuant to the public works contract or the subcontract. This assignment shall be made and become effective at the time the awarding body tenders final payment to the contractor, without further acknowledgment by the parties.

CLAIMS RESOLUTION In accordance with Public Contract Code Section 20104-20104.6 and other applicable law, public works claims of \$375,000 or less which arise between the Contractor the Owner shall be resolved following the statutory procedure unless the Owner has elected to resolve the dispute pursuant to Public-to-Public Contract Code Section 10240 et seq.

A. All claims shall be submitted in writing and accompanied by substantiating documentation. Claims must be filed on or before the date of final payment unless other notice requirements are provided in the contract. "Claim" means a separate demand by the claimant for (1) a time extension, (2) payment of money or damages arising from work done by or on behalf of the claimant and payment of which is not otherwise expressly provided for, or the claimant is not otherwise entitled, or (3) an amount the payment of which is disputed by the Owner.

1. Claims under \$50,000. The Owner shall respond in writing to the claim within 45 days of receipt of the claim, or, the Owner may request, in writing, within 30 days of receipt of the claim, any additional documentation supporting the claim or relating to defenses or claims the Owner may have. If additional information is needed thereafter, it shall be provided upon mutual agreement of the Owner and the claimant. The Owner's written response shall be submitted 15 days after receiving the additional documentation, or within the same period of time taken by the claimant to produce the additional information, whichever is greater.

2. Claims over \$50,000 but less than or equal to \$375,000. The Owner shall respond in writing within 60 days of receipt, or, may request in writing within 30 days of receipt of the claim, any additional documents supporting the claim or relating to defenses or claims the Owner may have against the claimant. If additional information is needed thereafter, it shall be provided pursuant to mutual agreement between the Owner and the claimant. The Owner's response shall be submitted within 30 days after receipt of the further documents, or within the same period of time taken by the claimant to produce additional information or documents, whichever is greater.

B. If the claimant disputes the Owner's response, or if the Owner fails to respond within the statutory time period(s), the claimant may so notify the Owner within 15 days of the receipt of the response or

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the failure to respond and demand an informal conference to meet and confer for settlement. Upon such demand, the Owner shall schedule a meet and confer conference within 30 days.

C. If following the meet and confer conference, the claim or any portion thereof remains in dispute, the claimant may file a claim pursuant to Government Code 900 et seq. and Government Code 910 et seq. For purposes of those provisions, the time within which a claim must be filed shall be tolled from the time the claimant submits the written claim until the time the claim is denied, including any time utilized for the meet and confer conference.

D. If a civil action is filed to resolve any claim the provisions of Public Contract Code 20104.4 shall be followed, providing for nonbinding mediation and judicial arbitration.